

Acces PDF Corporate Internal  
Investigations Best Practices

# **Corporate Internal Investigations Best Practices**

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Corporate Internal Investigations Best Practices February 23, 2017 An estimated 93% of all data created by corporations is in the electronic format. Subsequently, the number of sanctions levied against parties who improperly handle electronic evidence continues to increase.

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## **Corporate Internal Investigations Best Practices**

Best Practices for Corporate Internal Investigations  
BYLINE: HAYES HUNT  
Special to the Legal By now, the concept of Upjohn warnings should be familiar to any counsel, whether in-house or external, who represents a corporation's

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interests in an internal investigation.

## **Best Practices for Corporate Internal Investigations**

Corporate Internal Investigations: Best Practices By Bryan Daly, Christopher Hale and Melissa Eaves on February 25, 2014 Posted in Internal Investigations A CEO receives an anonymous call



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claiming that someone is stealing company trade secrets or that an employee is taking kickbacks from a vendor.

## **Corporate Internal Investigations: Best Practices | Labor ...**

Corporate Internal Investigations: Best Practices. A CEO receives an anonymous

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call claiming that someone is stealing company trade secrets or that an employee is taking kickbacks from a vendor. A GC gets a call from the HR director who has an employee accusing the company of submitting false bills to a government agency.

## **Corporate Internal Investigations:**

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## **Best Practices ...**

Under the right circumstances, conducting an effective corporate internal investigation protected by the attorney-client privilege can benefit the company in a number of ways:

Revealing all of the relevant facts so that management and/or the board can make a fully informed decision as to

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how... ..

## **Corporate Internal Investigations: Best Practices ...**

Research whether there are any restrictions on internal investigations in the relevant jurisdiction, e.g., data protection laws. • Staffing and Timing. Set forth potential staffing and timing of

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the tasks to be completed, with the understanding that adjustments may need to be made as the investigation progresses.

## **INTERNAL INVESTIGATIONS: BEST PRACTICES**

tions Practice, describe different aspects of our practice as related to corporate

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internal investigations. The materi-als cover best practices in witness interviews, reflections on the corporate attorney-client privilege, representation issues in internal investigations, joint defense agreements,

**Corporate internal investigations best practices, pitfalls ...**

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DOJ Provides “Best Practices” for Corporate Internal Investigations DOJ on Best Practices. On that front, the AAG has repeatedly delivered two messages: (1) companies that over-... Recommendations. Develop Your Investigative Procedures Now. ... Of course, the precise investigative “procedures” ...

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## **DOJ Provides “Best Practices” for Corporate Internal ...**

“In today’s world, being able to conduct an effective internal investigation that will withstand legal scrutiny is a core competency for HR professionals. “The public and employees and your ...



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## **How to Conduct a Workplace Investigation**

Corporate Internal Investigations: Best Practices A CEO receives an anonymous call claiming that someone is stealing company trade secrets or that an employee is taking kickbacks from a vendor. A...

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## **Corporate Internal Investigations: Best Practices ...**

Conducting an effective corporate internal investigation that is well-designed, with a specific work plan that addresses key elements such as document preservation, witness interviews, and prompt remediation, can yield many benefits for a company

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facing allegations of misconduct.

## **Five Key Considerations For Handling Internal Corporate ...**

In connection with evaluating a company's efforts, however, the AAG says that the Department "ha[s] seen some 'best practices' with regard to internal 1 Assistant Attorney General

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Leslie R. Caldwell Delivers Remarks at the Compliance Week Conference, Washington, D.C. (Tuesday, May 19, 2015) (“May 19 speech”). 2 May 19 speech. 3

## **DOJ Provides Guidance on Its Expectations of “Best ...**

BestPractices Avoid sanctions & risks by

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following these 11 best practices for internal investigations:

- 1 Identify trigger events
- 2 Identify external contacts
- 3 Identify internal contacts & roles
- 4 Have an investigation plan
- 5 Document entire your process
- 6 Document your chain of custody
- 7 Avoid evidence spoliation
- 8 Collaborate with external expertise
- 9 Preserve the entire

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workstation 10 Use forensic expertise & tools 11 Be prepared to testify

## **Corporate Internal Investigations Best Practices**

Internal Investigations: Best Practices and Recent Developments  
Fiona W. Ong  
Parker E. Thoeni Shawe Rosenthal LLP  
One South Street, Suite 1800 Baltimore,

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Maryland 21202 410-752-1040

www.shawe.com September 13, 2018

## **Internal Investigations: Best Practices and Recent ...**

Internal investigations require planning, coordination with internal and external stakeholders, and careful interview execution, document preservation and

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review, and important report writing strategies Investigators dedicated to conducting internal investigations should be qualified, experienced and aware of important trends

## **Internal Investigation Best Practices | SCCE Official Site**

DOJ provides guidance on its



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expectations of “best practices” for corporate internal investigations ... procedures” are the tools the company uses in its investigation. DOJ ON BEST PRACTICES ...

**DOJ provides guidance on its expectations of “best ...**  
Best Practices and Data Trends ...

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Substantiation rate by investigating department/investigator  
Disciplinary actions taken -- by business, by location, and by ...  
Anonymous Report Rate by Business Unit, 2010  
The value of internal benchmarking 12 | Confidential & Proprietary  
Why use medians and ranges and

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## **Ethics/Compliance Hotline Benchmarking**

Best Practices For Corporate Internal Investigations Law360, New York (March 11, 2014, 6:36 PM ET)-- A CEO receives an anonymous call claiming that someone is stealing company trade secrets or that an employee is taking kickbacks from a vendor. A general

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counsel gets a call from the human resources director who has an employee accusing the

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